



**SILVERSTONE**  
**GP Circuit**  
**3.667 Miles**

**30<sup>th</sup> Sep – 2<sup>nd</sup> Oct 2011**

## FINAL INSTRUCTIONS

This meeting is organised by the British Racing & Sports Car Club Ltd governed by the General Competition Rules of the MSA, incorporating the provisions of the International Sporting Code of the FIA, additional Supplementary Regulations and any written instructions the organisers issue for the event.

These final instructions should be read in conjunction with any further instructions or bulletins issued by the organisers.

### Entry Enquiries: Claire Williams

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### Event Enquiries: Drew Furlong

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Tel: +44 (0) 1732 780100 Fax: +44 (0) 1732 885783 E-mail: drew@brscc.co.uk

## 1 Permits

This event will be held under the following MSA Permit numbers:

**National A 67237**

**National B 67200**

**Clubmans 67199**

This event is NEAFP permitted

## 2 Officials

MSA Steward	Haydn Chappell
Club Stewards	Derek Stanley Tony Carwithen
Senior Clerk of the Course	David Pierre
Clerk of the Course	Glynn Lee, Peter Ritchie
Permanent Clerk of the Course	David Pierre & Tony Weatherley (Britcar), Tony Watts (4Two Cup), Brian Poulter (Monoposto), Glynn Lee (Ma5da & Porsche), Bernard Cottrell (Caterham), Barry Ashman (Sports 2000)
Secretary of the Meeting	Rita Ashman
Chief Scrutineer	David Baxter
Chief Medical Officer	TBA
Chief Timekeeper	Sarah Evans

## 3 Passes

### 3.1 Britcar 24 Hour

All tickets and vehicle passes will be despatched prior to the event. Competitors will be issued with **20 x Team Passes, 50 x Guest Passes, 1 x Working Vehicle Pass, 1 x Private Vehicle Pass per Driver and 1 x Team Mangers Private Vehicle Pass. Motor Home Pass** will be issued on application.

### 3.2 Support Races

Passes for all support races will be issued to competitors by their respective Championship Co-ordinators. Competitors will be issued with **5 Entry Passes, 1 x Working Vehicle Pass and 1 x Private Vehicle Pass.**

### 3.3 Vehicle Passes

**Please ensure that you write your Vehicle Registration details on the Vehicle Pass and display in your windscreen prior to your arrival at the circuit. Vehicles not displaying a correctly completed Pass will not be admitted. Vehicles parked in the paddock and not displaying a paddock pass will be removed**

#### 4 Venue Access/Parking Up

Parking up and access to the venue/circuit for competitors will be advised via your co-ordinator.

Parking up will be overseen by: **Gareth Woods (JAGA Services) Mobile +44 7732 467977**

The Gates to the Grand Prix Paddock will be closed from **09.00hrs Friday, 30<sup>th</sup> September 2011**. Access will only be allowed for Sunoco Fuel truck and Emergency Vehicles.

**Please be aware that all Support Races must be clear of the Paddock by 07:00 on Sunday 2<sup>nd</sup> October 2011. All Britcar 24Hr Teams must be clear of the Garages/Paddock by 22:00 on Sunday 2<sup>nd</sup> October 2011.**

#### 5 Health & Safety

At all times whilst in the confines of the venue competitors should comply with the Circuit and Club Safety Guidance Notes published further on in this document.

#### 6 Pit & Paddock Areas

- 6.1** Paddock Plan: Please refer to the Paddock Plan and Garage Allocation list which will be issued separately. Any competitor/team who may have stationed themselves in the incorrect place (according to the plan issued by the Secretary of the Meeting) and has refused to move when asked by a Race Official, will be reported to the Clerk of the Course.
- 6.2** **Engine / Noise Pollution:** Please note engines must only be run between the following times:
- **Friday 08:30 – 22:15**
  - **Saturday 08:30 – Sunday 16:45**
- Circuit Security Contractors and the paddock parking team are empowered by the organisers to strictly enforce this regulation.
- 6.3** **Paddock**
- 6.3.1** Waste oil should be removed from the venue or disposed of in the waste oil containers where provided.
- 6.3.2** All domestic rubbish must be placed in the bins provided and any scrap vehicle parts including tyres must be removed from the venue.
- 6.3.3** Under no circumstances must any paddock surface be broken in any way i.e. tent pegs/stakes etc.
- 6.3.4** Hospitality is not permitted in the paddock/pit area without the express permission of the circuit owners. The only exception to this is hospitality for competitors and official team personnel.
- 6.3.5** Teams must either use cable protection to cover trailing cables or tape the cables to the ground all the way along their length, using hazard tape (clearly tape will only work in dry weather so ideally cable protection should be used). **Teams are not permitted to have cables laid on the floor in the Fire Lane at the back of the Garages. Any cables so connected will be unplugged/removed.**
- 6.3.6** No Private Vehicles will be admitted in the Grand Prix Paddock **from 09:00 Friday, 30<sup>th</sup> September 2011**.
- 6.4** **Pit Lane**
- 6.4.1** The outer lane or lanes are to be kept unobstructed to allow safe passage of cars at all times. The onus shall be on all drivers to take due care and drive at minimum speeds in the Pit Lane. Occupants of the pit garages are reminded that during any other qualifying session or race, their race cars must be totally inside the pit garage and all ancillary equipment cleared to the inside of the garage.
- 6.4.2** Please observe the Pit Lane Speed Limit which is **30mph for Britcar and 60kph for all other races**.
- 6.4.3** **Children under the age of 16 years are not permitted in either the Fire Lane, Pit Garage or the Pitlane.**
- 6.4.4** Pit Signalling Wall: This must be kept clear of all team personnel at the start of each race until all cars have entered Copse on the first lap.
- 6.4.5** Only three team members are permitted on the pit signalling wall at any time. For the Britcar 24Hr (all qualifying sessions, the Warm-up session and the race), these team members must wear **both a Pitlane Wristband (see 6.4.6) and the 2011 Britcar green high viz vests** provided to the Team Manager at sign on. Any team member (including drivers) on the pit signalling wall who is not wearing one of the three designated high viz jackets and a Pitlane wristband will be liable to removal by officials. The use of any other high viz jacket is prohibited and will be strictly enforced. Repeated infringements by individual teams may result in a penalty being applied
- 6.4.6** Team Managers will be issued with **14 x Pitlane Wristbands** and **3 x Green High Viz vests** when they have signed on. Separate wristbands will be issued to Britcar 24 Hr drivers when they sign on and must be worn throughout the whole event. **The wristbands issued to each Britcar 24 Hr Team must be worn at all times whilst in the Pitlane.** Any personnel not wearing a wristband will be asked to leave the Pitlane (all wristbands must be intact – broken wristbands can be exchanged at Race Administration). Repeated infringements by a Team will result in a Time Penalty being applied to their car.

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- 6.4.8** No welding can be done in the garages or in the Pit Lane. If welding is required, it must be done in the Paddock Area behind the Pit Garages and **must** be supervised by an MSA Scrutineer. Any team seen welding without the supervision of a Scrutineer will be excluded from the race with no exceptions.
- 6.4.9** If you have been given a circuit Infringement/penalty, the Stop/Go Penalty is located in the Pit Lane in front of the Pit Lane Office between garages 6c and 7a and will be supervised by the Chief Pit Marshal or his designee.

### 6.5 Support Vehicles

Pit Support Crews can gain access to the Pit Lane for the duration of their practice and race sessions via the gates into the Pit Area between the Paddock Suites and Race Control. Please note that no vehicles will be allowed to carry equipment in the Pits, although Pit Trolleys may be pulled by quad bikes/small tractor units.

## 7. Signing On

### 7.1 Competitors

#### 7.1.1 Britcar 24 Hr - Drivers

In addition to the times set aside on the Official Timetable, Britcar 24 Hour sign-on will take place in Race Administration from **07:00hrs to 17:30hrs on Thursday, 29<sup>th</sup> September 2011.**

#### 7.1.2 Open Test Session on Thursday

In addition to the times set aside on the Official Timetable, competitors in the Open Test Sessions on Thursday may sign-on for their race in Race Administration from **14:00hrs to 17:30hrs on Thursday, 29<sup>th</sup> September 2011.**

#### 7.1.3 All Other Races

Sign on will take place in Race Administration at the times stated in the Official Timetable.

### 7.2 Britcar 24 Hr Team Managers

All Team Managers must sign on in Race Administration from **07.00hrs to 17:30hrs on Thursday, 29<sup>th</sup> September 2011 and prior to 11:00hrs on Friday 30<sup>th</sup> September 2011.** A Team Manager for each entry must be nominated for the Britcar 24 Hour Race and must collect and sign for their Team Managers Event Pack, and leave their contact details at the same time as they collect their Event Pack.

Team Managers will only be issued with the following after they have signed on:

- 14 x Pitlane wristbands
- 3 x 2011 Hi Viz Vests for Pit Wall Signalling (Deposit required £50.00)
- Driver Pit Report Pads
- Driver Order for the Race Nomination Form
- Copy of Britcar 24 Hour Supplementary Regulations
- Copy of Britcar 24 Hour Final Instructions

The Britcar 2011 Hi Viz tabards must be returned by **18:00hrs on Sunday, 2<sup>nd</sup> October 2011.** Failure to do so will result in the deposit being forfeit. Entrants are reminded that they are responsible for the behaviour of their team members. Any misuse of wristbands/hi viz vests will be penalised.

## 8. Scrutineering

### 8.1 Times

Scrutineering will be carried out at the times stated in the Official Timetable.

#### 8.1.1 Britcar 24 Hr

In addition to the times set aside on the Official Timetable, Britcar 24Hr scrutineering will take place from **10:00hrs to 17:30hrs on Thursday 29<sup>th</sup> September 2011.**

### 8.2 Location

All cars to be Scrutineered in the Scrutineering Bay.

### 8.3 Rules For Scrutineering:

- 8.3.1** All Britcar 24Hr vehicles **must** have the “**2011 Britcar 24 Hour**” decals as supplied by the Britcar 24Hr Ltd on the vehicle in the requested location (see Decal Plan) before they are cleared by the BRSCC Scrutineers.
- 8.3.2** The organisers reserve the right to have any Britcar 24Hr car weighed and/or check the BHP of the vehicle by the fitment of data/power loggers to determine the correct class for the vehicle entered.
- 8.3.3** All Britcar 24Hr vehicles may have no more than 5 litres of fuel in the tanks before they can be cleared. This is so the vehicles can be noise tested and their cut off switches checked.

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- 8.3.4 All drivers will be given a Scrutineering slip when they sign on. This must be handed to the Scrutineer upon arrival at Scrutineering.
- 8.3.5 Crash Helmet, visor or goggles and overalls from all drivers to be available upon request by the MSA Scrutineer
- 8.3.6 Vehicle identification (if required)
- 8.3.7 MOT / Road Fund Licence (if required)

### CARS THAT DO NOT COMPLY WITH ANY OF THE ABOVE RULES WILL BE EXCLUDED FROM THE RACE

## 9 Noise

A static noise test will be done at scrutineering in accordance with MSA Regulation [J 5.18]. The applicable noise limits for all races are as stated below.

- **Britcar 24Hr** 102dB(A)
- **PMC Midlands Trophy** 105dB(A)
- **4Two Cup** 105dB(A)
- **Ma5da MX-5 Autumn Championship** 105dB(A)
- **BRSCC Alfashop Alfa Romeo** 105dB(A)
- **Autosport Caterham Academy Championship** 105dB(A)
- **Monoposto Trophy/MSV F3 Cup** 108dB(A)
- **March Racing Academy Sports 2000 Duratec** 108dB(A)

Drive by Noise Tests will be assessed during practice and the race. Any car judged to be making excessive noise will be **BLACK FLAGGED** and will not be allowed to continue until it has demonstrated compliance with their static Noise Test Requirement. During the Britcar 24Hr race, no car may restart having failed the static noise test twice: this will constitute a disqualification.

## 10 Eligibility

### 10.1 Britcar 24Hr Eligible Cars

All those cars competing in this event must comply with all the regulations. Those that do not comply will be excluded.

### 10.2 MSA Approved Eligibility Scrutineers

In addition to the series Eligibility Scrutineers, eligibility may be checked by a member of the MSA Technical Commission, as listed in the MSA Officials' Yearbook Appendix 4(e).

## 11 Drivers Briefings

### 11.1 First Time Drivers' Briefings

Drivers who have not previously raced on this Circuit in its current configuration will be issued with Briefing Notes at Drivers Sign on.

### 11.2 Championship Briefings

All Drivers and Team managers **must** attend their respective championship Drivers/Team Managers briefings scheduled below. Attendance at these briefings will be checked.

Series	Date	Time	Location
Monoposto Trophy/MSV F3 Cup	30 <sup>th</sup> Sep	08:15	Scrutineering Bay
4Two Cup	30 <sup>th</sup> Sep	08:30	4Two Cup Paddock
Autosport Caterham Academy Championship	30 <sup>th</sup> Sep	09:45	Paddock Bar
PMC Midlands Trophy	30 <sup>th</sup> Sep	10:00	Porsche Motorsport Race Centre
Britcar 24Hr – Manager	30 <sup>th</sup> Sep	10:00	Jimmy Brown Suite
Ma5da MX-5 Autumn Championship	30 <sup>th</sup> Sep	11:30	Ma5da Hospitality Centre
Britcar 24Hr – Drivers	30 <sup>th</sup> Sep	15:00	Jimmy Brown Suite
March Racing Academy Sports 2000 Duratec	30 <sup>th</sup> Sep	18:00	Sports 2000 Hospitality
BRSCC Alfashop Alfa Romeo Championship	TBA	TBA	TBA

## 12 Circuit Access

### 12.1 Britcar 24Hr

For qualifying (Day, Night and Warm Up), all Britcar 24Hr cars will be released into the pit lane and then onto the circuit

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when directed by the marshals.

For the Britcar 24Hr race only, all cars must report to the Britcar 24Hr Assembly Area which will be on Copse Runway.

### 12.2 All Other Races

All competitors must report to the Assembly Area, which is located on the behind the Medical Centre and accessed via the roadway beside Wellington Straight Bridge.

## 13 Qualifying / Grids

Qualifying will take place as per the timetable. It is the drivers' responsibility to be ready at least 20 minutes before their timetabled session. Scrutineering Labels must be affixed to the vehicle and clearly displayed before it is allowed onto the track.

### 13.1 Britcar 24 Hour Qualifying

It is mandatory that each driver does 3 laps in **both** the day and night time qualifying sessions. It is imperative that the Driver Report Pads are completed and submitted to the Chief Pit Marshal in Pit Office to ensure compliance with this requirement. Team Managers must submit to the Secretary of the Meeting in Race Administration a **Final Driver Entry List a minimum of 30 minutes prior to Daytime Qualifying.**

Team Managers are required to submit to the Secretary of the Meeting in Race Administration their **Driver Order Nomination Form 1 hour prior to the start of the Britcar 24Hr Race.**

### 13.2 PMC Midlands Trophy

All Porsche GT3 Cup Challenge and Porsche Club Championship cars will qualify together. They will then be sorted into their respective series, with Porsche GT3 Cup Challenge (plus Invitation Class) at the front of the grid and Porsche Club towards the rear with two clear rows of the grid between. The grid for the second race will be determined by the second fastest qualifying lap. The grid for the third race will be determined by the finishing order in the second race. For the Porsche GT3 Cup Challenge, 2 driver entries are allowed so long as both drivers complete a minimum of 3 laps in qualifying. The 2 driver car will take its grid position based on qualifying time and race position, irrespective of which driver was in the car.

### 13.3 Monoposto Trophy/MSV F3 Cup

The grid for the first race will be determined by the fastest qualifying time and the grid for their second race will be determined by the second fastest qualifying time.

### 13.4 Ma5da MX-5 Autumn Championship

The grid position for Race 1 will be determined by the order of qualifying times, the fastest being on pole. The grid positions for the Race 2 will be the finishing positions from Race 1 but with the winner drawing a grid position between 15 and 20 on the day. From this grid position forward the grid will be reversed for the starting positions for Race 2. Race 3 starting positions will be the finishing positions of Race 2.

### 13.5 Caterham Academy Trophy

The grid for this race will be advised by Bulletin.

### 13.6 All Other Support Races

All grids will be formed as per Championship/Series Regulations. Each driver must do a minimum of 3 laps in qualifying. All competitors must report to the Assembly Area 20 minutes before published times and then, when directed by the course marshal, they should proceed onto the circuit.

## 14 Race Procedure

### 14.1 Race Starts

All cars will use their nominated Assembly Area (**Britcar – Copse Runway, All other races – Med Centre**) to access the circuit. All start procedures will be in accordance with the Championship/Series regulations. It is the competitor's responsibility to ensure that they are ready in good time. Under ideal conditions the racing programme may be brought forward. It is your responsibility to look at progress in the meeting and to listen out for Paddock announcements. Grids will be formed as per Championship/Series Regulations and the terms of the Circuit Licence.

#### 14.1.1 Britcar 24 Hr – Rolling Start

All cars must be in the **Assembly Area (Copse Runway) by 15.15hrs on Saturday 1<sup>st</sup> October 2011.** Any car arriving later than 5 minutes after this time will not be admitted and may be replaced by reserve cars starting from the end of the field, provided that the car has successfully passed scrutineering and all drivers have qualified for the event. Alternatively, space permitting, the competitor may start from the pit lane with permission from the Clerk of the Course.

Vehicles will be correctly positioned in the Assembly Area then proceed as directed onto the grid. Competitor should take up their correct position on the grid as directed by the Startline marshals.

After all cars have taken their position, there will be a Grid Walk. Teams, team guests and the general public will then be given access to the grid. All drivers must attend the Grid Walk.

<b>5 Minute Board &amp; audible warning</b>	Countdown begins, drivers seated in their cars and no further work to be carried out on the car
<b>3 Minute Board &amp; audible warning</b>	Grid cleared apart from drivers, team members and officials
<b>1 Minute Board &amp; audible warning</b>	Driver start the engines and all team members shall clear the grid
<b>30 Second Board &amp; audible warning</b>	30 seconds remaining before start of the Formation lap
<b>Green Flag is waved</b>	Cars start the Formation Lap behind the Lead Car. Drivers must maintain their grid position.

Once the Lead Car has returned to the pits the red lights will switch off – signalling the start of the race. If conditions so require, the Clerk of the Course may order the Lead Car to carry out more than one (or more) additional formation laps. Should this occur, the start of the race will be deemed given at the end of the first formation lap.

At the end of the (last) formation lap, the Lead Car will leave the circuit via the Pit Lane entrance. The “Pole Position” car shall keep the same speed and the other cars must maintain their positions until they cross the Start Line.

#### **14.1.2 PMC Midlands Trophy – Standing Start**

Vehicles will be released from the Assembly Area onto the grid where the marshals will direct you to the correct qualification grid position. The grid for the race will be formed with Open competitors at the front of the grid and Club towards the rear. Once all drivers are stationary there will be a one minute countdown; 30 second board and then the cars will be flagged away for the green flag lap. It is the competitor’s responsibility to ensure that they maintain the correct grid position. Once this lap has been completed and vehicles are stationary, the 5 second board will be shown and then the red lights will be displayed. At some time between 2 and 7 seconds the red lights will switch off – signalling the start. **At each start the Porsche GT3 Cup element of the grid will be released on the start lights (normal start procedure) and the Porsche Club Championship cars will be released by a Flag 25 seconds later.**

#### **14.1.3 4Two Cup and Caterham Academy Trophy – Standing Start**

Vehicles will be released from the Assembly Area onto the grid where the marshals will direct you to the correct qualification grid position. The grid for the race will be formed with 4Two Cup competitors at the front of the grid and Caterham towards the rear. Once all drivers are stationary there will be a one minute countdown; 30 second board and then the cars will be flagged away for the green flag lap. It is the competitor’s responsibility to ensure that they maintain the correct grid position. Once this lap has been completed and vehicles are stationary the 5 second board will be shown and then the red lights will be displayed. At some time between 2 and 7 seconds the red lights will switch off – signalling the start. **At the start the 4Two Cup element of the grid will be released on the start lights (normal start procedure) and the Caterham Academy trophy cars will be released by a Flag (TBA) seconds later.**

#### **14.1.3 All Other Support Races - Standing Start**

Vehicles will be released on to the circuit from the assembly area onto the grid then the marshals will direct you to the correct qualification grid position. Once all drivers are stationary there will be a one minute countdown; 30 second board and then the cars will be flagged away for the green flag lap. It is the competitor’s responsibility to ensure that they maintain the correct grid position. Once this lap has been completed and vehicles are stationary, the 5 second board will be shown and then the red lights will be displayed. At some time between 2 and 7 seconds the red lights will switch off – signalling the start of the race.

**In the event of circuit light failure for either start type the Union/National flag will be used to start all races.**

#### **14.2 Race Duration**

Race duration will be increased by 4 minutes from that shown in the Official Timetable to include the Green Flag lap for all races except the Britcar 24Hr.

#### **14.3 Safety Car Intervention**

The Clerk of the Course will have the facility for the use of the safety car in accordance with MSA Regulation [Q Appendix 2]. It is the driver’s responsibility to make sure they are fully aware of these regulations. The Safety Car will access the

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circuit via the Pit Lane exit and leave the circuit via the Pit Lane entrance. On the first racing lap only, the Safety Car will access the circuit at Brooklands.

### 14.4 Race Stops

Should a race be stopped at any point it may be restarted in accordance with the Championship/Series regulations.

### 14.5 Britcar 24 Hour Fuel (please See Supplementary Regulations Para 18)

- 14.5.1** It is **mandatory** that all cars use the fuel supplied by Anglo American Oil at the venue **from 09:00hrs Friday 30<sup>th</sup> September 2011**. Please be aware that the Event Promoters also require you to use the designated fuel during the Test Day on Thursday 29<sup>th</sup> September 2011. **Fuel samples will be taken in accordance with MSA Regulation [D 34]**
- 14.5.2** All diesel cars will be permitted a maximum of 75 litres of fuel at each pit stop.
- 14.5.3** The Fire Lane at the back of the garages **MUST** be kept clear at all times. All trucks will move forward from the traditional fire lane by 3 metres. This will mean that the fire lane will now be 8 metres wide.
- 14.5.4** Please note there is a strict no smoking policy in the garages. No naked flames, cooking or smoking in the Garages or in the 8 metre Fire Lane to the rear of the garages.
- 14.5.5** The maximum amount of fuel to be stored in the Garage/Pit Lane for each vehicle entered is as follows:
1. One x 210 litre barrel of fuel which must be stored either to the left or the right of the garage door directly against the garage wall in the Pitlane. This barrel must have a metal hand pump fitted.
  2. One x 210 litre barrel of fuel with seals still intact which must be situated inside the garage either to the left or the right of the garage door directly against the wall facing the Pitlane. This barrel must remain sealed at all times whilst in situ.
  3. Three x 25 litre refuelling churns
  4. Any Team found not complying with the above will be excluded.
- 14.5.6** The fuel stored on the left hand side of the garage may only be used by the car allocated to the front of the garage. The fuel stored on the right hand side of the garage may only be used by the car allocated to the rear of the garage.
- 14.5.7** Fuel from the barrel in the pitlane must only be dispensed using the metal hand pump to the refuelling churns. Dump churns may only be filled with fuel from the fuel barrel in the Pitlane.
- 14.5.8** The Team shall ensure that throughout the filling of the refuelling churns one person shall stand with a fire extinguisher at the ready. Any personnel filling the refuelling churns or on standby with a fire extinguisher must wear a safety suit in accordance with MSA Regulation [K 9] and fire resistant balaclava and gloves in accordance with FIA Regulations.
- 14.5.9** Once the Barrel in the Pitlane is depleted of fuel, the metal fuel pump must be removed and the barrel resealed whilst it is in the Pitlane. This operation must be covered by a person with a fire extinguisher at the ready in accordance with 14.6.8 above. The depleted barrel may then be removed to the rear of the garage in the Fire Lane and replaced only by the sealed barrel already inside the garage door. The removal of the seal and the installation of the metal fuel pump must also be covered by a fire extinguisher. A replacement barrel can only be delivered by the Sonoco Fuel Attendant. The depleted barrel must be removed from the Fire Lane by the Sonoco Fuel Attendant even if the barrel is not being replaced.
- 14.5.10** Competitors are reminded that children under the age of 16 are not allowed in the Pitlane, the Garages or the Fire Lane.

### 14.6 Dunlop Tyres

Only those tyres specifically stamped with a 24Hr logo by Dunlop may be used during the Britcar 24Hr qualifying sessions and the race. Penalty – exclusion.

### 14.7 Support Race Fuel

All Support races can use the fuel supplied by Anglo American Oil. Payment must be by credit/debit card or cash.

## 15 End of Track Session Procedure

- 15.1** At the end of all track session be it qualifying or the actual race, all support race vehicles must slow down after taking the chequered flag and exit the circuit the roadway at Chapel and then as directed by the marshals.
- 15.2** At the end of the Britcar 24Hr qualifying and Race, all cars will exit the circuit via the pitlane entrance. The first three cars overall will be stopped under the podium and drivers should proceed to the podium. All other race cars will be required to go to Parc Fermé as directed by officials.

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**15.3** For all support races, presentations will be carried out in accordance with championship/series regulations if time permits. Please follow instructions of the Race Officials. In the case where the presentation does not take place immediately after the race, competitors should report to the Paddock/Race Secretaries office.

## 16 Judges

Judges may be appointed in accordance with MSA Regulation [Q 18].

## 17 Race Day Information

The organisers will try to run the programme as published, but they reserve the right to delay or bring forward event times to suit the conditions of the day. Practice times, grid sheets, provisional results & official bulletins etc will be posted on the Official Notice Board and copies will be available from Race Administration.

## 18 Video Equipment

Video equipment must be fitted to the vehicle prior to scrutiny and the scrutineer must be advised.

## 19 Pitlane Walkabout

Please can all **Britcar 24 Hr Vehicles** be on display in the Pitlane during the Pit Lane Walkabout for the spectators scheduled from **18:00 to 20:00 on Friday 30<sup>th</sup> September 2011** and from **12:25 to 13:40 on Saturday 1<sup>st</sup> October 2011**. Drivers should also be available for autographs in their race overalls.

In addition to the above, there will be a **Grid Walk for the Britcar 24Hr** prior to the start of the race. Teams, team guests and spectators can make their way onto the grid when permitted by the marshals. Drivers should also be available for photos on the grid.

## 20 Special Circuit Notes

### 20.1 Paddock

The roadways within the Paddock Area and the Fire Lane immediately behind the Pit garages must be kept clear of all vehicles at all times. It is prohibited to park vehicles so that they are backed up against the Pit Garage doors. No private cars will be permitted in the Paddock

### 20.2 Illegal Driving

All competitors are reminded that they are liable to exclusion from the meeting if any person associated with their team who is below the age at which a driving licence may be issued, is seen riding or driving a motor vehicle of any type within the paddock, or any other part of the grounds. The on-site speed limit must also be respected at all times.

### 20.3 Start / Finish Straight

Drivers who deliberately take to the grass verges between the starting grid and Copse Corner in order to gain an advantage, will be Black Flagged.

### 20.4 Safety Information

Please be aware of other teams, participants, contractors, pedestrians and Silverstone Circuit staff in the paddock, garages and pitlane. You are responsible for your own safety and that of other users of these areas who may be affected by your operation.

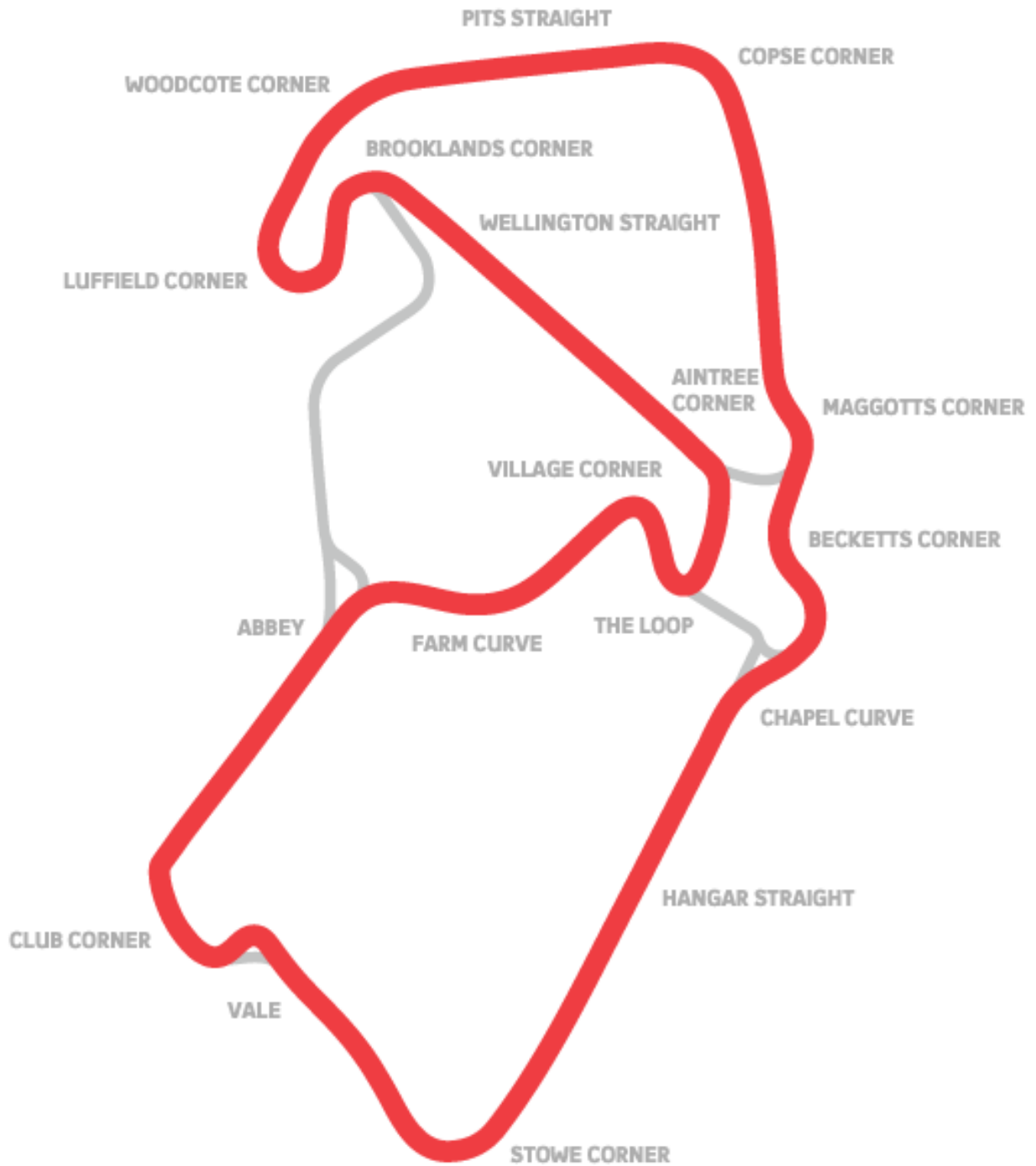
It is your responsibility to risk assess your operation and take appropriate action to remove or minimise any hazards.

If you are reversing HGVs or other vehicles with restricted viewing then please have a banksman to help you reverse, and ensure that they are wearing hi-vis clothing.

Please do not leave any cables or hoses across walkways. Use the cable ducts provided or cable matting.

Please make yourself familiar with the garage, paddock and pit rules.

Silverstone Circuits Ltd permits one truck wash only upon arrival at the venue. If you are caught washing your vehicle more than once you may be subject to a £100 fine.



## 25 Circuit & Club Safety Guidance Notes

**It is the sole responsibility of the Entrant/Competitor to ensure that all of the below safety requirements are enforced. The Entrant/Competitor acknowledges that the below list is not an exhaustive list and that it is their responsibility to enforce the below items and any other such safety measures they deem appropriate.**

Following a serious incident last year at Silverstone Circuit please can you ensure that you adhere to the following:

- Please be aware of other teams, participants, contractors, pedestrians and SCL staff in the paddock, garages and pit lane. You are responsible for your own safety and that of other users of these areas who may be affected by your operation.
- It is your responsibility to risk assess your operation and take the appropriate action to remove or minimise any hazards.
- If you are reversing HGVs or other vehicles with restricted viewing then please have a banksman to help you reverse, and ensure that they are wearing hi-vis clothing.
- Please do not leave any cables or hoses across walkways. Use the cable ducts provided, or cable matting.
- Please make yourself familiar with the garage, paddock and pit rules.
- You are permitted 1 truck wash upon entry to the venue. If you are caught washing your vehicle without permission you may be subject to a £100 fine.
- If you have any issues of concern or see any hazards please report them to race control.

### 1 Storage and Use of Petroleum Spirit

- i) All petroleum spirit must be stored in metal containers complying with the relevant European Standard, away from any source of ignition.
- ii) All containers must be indelibly marked “Petroleum Spirit - Highly Flammable.”
- iii) All empty containers must be removed from the Venue after the Event.
- iv) Petrol is to be used as a fuel only, and not for any other purpose.
- v) All vehicle refuelling is to take place in the open air. The person in charge of the refuelling process must enforce a no smoking ban.
- vi) Your attention is drawn to the Petroleum (Consolidation) Act 1928, and the Petroleum Spirit (Motor Vehicles) Regulations 1929.
- vii) Competitors and entrants are reminded that fuel is available for sale at the Venue. As such it is unnecessary for competitors to carry large quantities of fuel inside vehicles.

### 2 Hazardous Substances

- i) Some vehicle parts, for example brake and clutch linings contain asbestos. Entrants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- ii) Some mineral oils may cause skin cancer. Prolonged contact should therefore be avoided wherever possible. Where contact does occur any contamination should be washed off immediately. The wearing of contaminated clothing (including overalls) should also be avoided.
- iii) Various other substances may cause disease or ill health even after very short exposures eg degreasers. Manufacturers and suppliers of such substances are obliged to provide customers with information about the possible harmful effects of their products upon request. Where hazardous substances are brought on site a Material Safety Data Sheet (MSDS) must be available upon request.
- iv) Where any person is at work, the requirements of the Control of Substances Hazardous to Health (COSHH) Regulations 2002, must be complied with.
- v) The Championship Regulations must always be complied with when selecting vehicle parts.

### 3 Electrical Safety

- i) All electrical equipment must be maintained in a safe condition.
- ii) Extension leads cables should be flexible and not of semi rigid cable of the type used for household wiring. Neoprene covered cable will resist damage by oil.
- iii) All electrical equipment to be used externally should be weatherproof.
- iv) Hand tools should preferably be of the “double insulated” or “all insulated” type, as these provide valuable protection against electric shock.
- v) Electrical equipment and hand tools should not be used in areas where flammable vapours may be present, for example where fuel is being stored or refuelling is taking place.
- vi) Where any person is at work the requirements of the Electricity at Work Regulations 1989 must be complied with.
- vii) Only diesel generators are permitted on site NOT petrol.
- viii) Cables must not cross any walkways if at all possible. If they do cross walkways they must be properly secured so as not to present a trip hazard

### 4 Fire Precautions

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- i) Smoking is prohibited in all pit garages and in the pit lane.
- ii) All potential sources of ignition should be kept away from petroleum spirit and vapours.
- iii) The lighting of barbecues is prohibited in the paddock and pits area.
- iv) All teams should carry a suitable fire extinguisher in accordance with the relevant Governing Body's regulations.
- v) Fire extinguishers should not be removed from fire points unless they are to be used on a fire.
- vi) All fires must be reported immediately to an official or member of the Venue management.
- vii) Teams are encouraged to train their members in the correct use of fire extinguishers.
- viii) All fire notices and orders to evacuate must be complied with.

### 5 Compressed Gas Equipment

- i) Air blasts from the over inflation of tyres can cause injury. Tyres should therefore not be inflated to pressures above the manufacturers' recommendations.
- ii) All airlines should be in good condition and be inspected regularly.
- iii) Always stand clear when inflating tyres.
- iv) Any form of horseplay involving compressed air or gas is prohibited.
- v) Compressed gas cylinders should be stored in accordance with the relevant working practices.
- vi) Where any person is at work the requirements of the Pressure Systems and Transportable Gas Containers Regulations 2000, must be complied with.

### 6 Jacks and Axle Stands

- i) Vehicles should only be raised on jacks which are in good condition, and rated to lift the vehicle weight safely.
- ii) Jack vehicles only on level undamaged floors.
- iii) Use the hand brake and /or chocks to stop the vehicle moving.
- iv) Jacks should only be used for lifting the vehicle. Axle stands should always be used to support the vehicle weight.
- v) Vehicle engines should not be run whilst the weight of the vehicle is supported by axle stands

### 7 General Working Practices

- i) All working areas should be kept clean and tidy, and any waste should be removed regularly and placed in the containers provided.
- ii) All spillages should be cleaned up immediately.
- iii) All trailing wires and hoses should not be allowed to create a trip hazard.
- iv) Whenever vehicle engines are being run, adequate ventilation must be ensured.
- v) All safety notices must be complied with.
- vi) Any person carrying out any work must ensure that they adopt safe working practises at all times, and comply with any relevant statutory provision and/or published guidance.
- vii) Persons under the age of 16 are not allowed in the pits area or pit lane.

### 8 Noise

- i) Exposure to excessive noise may result in hearing loss or other complaints. These may be short term, or, after repeated exposure, permanent.
- ii) All persons should avoid being exposed to excessive noise, and where this is unavoidable, they should wear earplugs or defenders to the appropriate British Standards.
- iii) Where any person is at work the requirements of the Noise at Work Regulations 1989, must be complied with.

### 9 Manual Handling of Loads

- i) Lifting, carrying and propelling loads by bodily force is a major cause of injuries. All teams are encouraged to train their members in safe manual handling techniques.
- ii) Where any person is at work the requirements of the Manual Handling of Loads Regulations 1992 must be complied with.

### 10 Waste

- i) All waste oil must be placed in the containers marked "waste oil." **Nothing other than waste oil only must be put in to these containers.**
- ii) Waste tyres and empty petrol/oil containers should not be left at the Venue.
- iii) Teams and competitors are urged to take any other form of waste with them when they leave the Venue, or to place it in the refuse containers provided.
- iv) Your attention is drawn to the requirements of the Environmental Protection Act 1990,

### 11 Vehicle Safety

- i) A 20 mph speed limit is in force in all areas of the Venue APART FROM THE PADDOCK WHERE IT IS 5MPH. This applies to all vehicles, including moped and motorcycles, with the exception of emergency vehicles attending an incident. Failure to adhere to this speed limit may result in the offending vehicle/driver being removed from the Venue.
- ii) Other than speed restrictions, the normal rules of the road apply whilst on site. Vehicles should not be used for purposes other

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than their design and the number of passengers should not exceed the design limit.

- iii) Persons riding mopeds and motorcycles up to a capacity of 125cc must have a current UK provisional driving license or its international equivalent.
- iv) Persons riding motorcycles with a capacity of greater than 125cc must have a current full UK motorcycle license or its international equivalent.
- v) Any motorcycle, moped, scooter or other such bike/trike/quad must be ridden with all due care, the rider must have an appropriate safety helmet, and the vehicle must be road-legal, taxed and insured.
- vi) All vehicles must at all times keep to the marked roads when moving around the Venue.
- vii) Mini Motos are not allowed at the venue
- viii) Quads can only be driven by persons who hold a valid full UK licence (or international equivalent). Unless the quad has been adapted then no more than one person should ride on it. Helmets should be worn at all times.
- ix) No persons should ride on any trailer at anytime.
- ix) Persons under 16 years of age are not allowed at any time to drive a motorised vehicle.

### **12 First Aid**

- i) Any person sustaining an injury or feeling unwell should seek treatment from the on site emergency services or the Medical Centre.
- ii) To call the first aid or emergency services contact any official or member of the venue management.

### **13 Public Safety**

- i) Competitors and entrants should be aware that the Paddock may be open to the public and should act in a manner so as not to put either themselves or any other person at risk from injury
- ii) Competitors and entrants should exercise particular caution when the paddock is busy, and during pits and circuit walkabouts.

### **14 Incident Reporting**

All accidents where any person sustains injury, or could have potentially sustained an injury i.e. a 'Near Miss' or where damage to property occurs must be reported immediately to an official or a member of the venue management. Any serious incidents – including those on track – must be reported to SCL on the attached form.

### **15 Governing Body Regulations**

Competitors and entrants are reminded of their obligations to comply with the requirements of the appropriate Governing Body's regulations at all times and these Guidance Notes should be read in conjunction with all other relevant regulations.

### **16 Work at Height**

**All work at height must be carried out in accordance with The Work at Height Regulations 2005.**

The Regulations require employers to ensure that:

- all work at height is properly planned and organised;
- A risk assessment is carried out to decide whether precautions are needed and in what form.
- those involved in work at height are competent;
- the risks from work at height are assessed and appropriate work equipment is selected and used;
- the risks from fragile surfaces are properly controlled.
- equipment for work at height is properly inspected and maintained.

### **17 Marquee Erection**

Marquees or other temporary structures used to accommodate people will have the following hazards associated with their construction:

- ☒ Underground services – cable strike potential
- ☒ FLT movement
- ☒ Collapse of structure
- ☒ Injury from or by neighbouring contractors
- ☒ Accidents to members of the public
- ☒ Fire

Work must be planned accordingly in order to reduce such risks. Work will not be permitted until the contractor is instructed on the location (or absence) of services in the designated area.

Contractors must ensure that members of the public and other non-essential personnel are not allowed access to the work area.

Please note that Contractors should not attempt to drill or stake any concrete or tarmac surface without the express written confirmation from SCL. Failure to do so will render the Contractor liable to the full cost of repair to these surfaces and any resulting damages incurred.

## 18 Site Entry/Parking

No private motor vehicle shall be brought onto the Company's premises unless it is necessary for the conveyance of materials to the work site. A temporary pass must be obtained from Security on each occasion that this is necessary. This must be displayed in the vehicle windscreen at all times.

Contractor's vehicles must be properly roadworthy, insured, carry appropriate documentation, and be driven by competent persons.

Unless otherwise authorised to stay on site, cars and vans must be returned to the outside car parks after delivery of equipment. If permitted to remain on site, vehicles must only be parked in positions approved by Security. Under no circumstances are contractors private vehicles allowed on to the circuit.

## 20 Garage Rules

- i) Overnight
  - Space heaters must not be left unattended, and must be switched off when not in use.
  - All electrical equipment must be unplugged when not in use.
- ii) Waste Disposal
  - Please use the drums provided for the disposal of any oil.
  - DO NOT use the drains.
  - DO NOT put anything other than waste oil in the drums.
  - Tyre disposal is that of the owner not SCL. Please remove from site.
- iii) Assistance
  - Please note that the garage floor is potentially slippery when wet
  - Please use the signs available

## 21 Dos & Don'ts

- i) Dos
  - Beware of and give way to pedestrians.
  - Park in the allocated bays.
  - Remove your rubbish to the designated storage area.
  - Store any fuel safely.
  - Dispose of any waste oil in the drums provided.
  - If camping overnight keep to the designated areas.
  - Keep tail lifts either fully down or fully up.
  - Leave the area as you would like to find it.
  - Supervise your children at all time.
- ii) Don'ts
  - Use Copse runway, adjacent car parks or other roads inside the circuit as practice areas.
  - Ride a scooter/moped if you don't have a licence.
  - Leave any tyres. Take them away with you.
  - Travel on the back of a trailer.
  - Ride more than 2 up on a scooter or a quad.
  - Drive on the grassed areas around the circuit.
  - Trail cables and/or hoses across walkways.
  - Block bins or they will not be emptied
  - Put stickers on doors.